



## dot-art Schools Notes for Teachers

### How much work is involved?

We aim to make it as easy as possible for teachers to enter dot-art Schools. We send regular group emails to the main contact for each participating school with key dates and helpful instructions.

Below are the actions you need to take during the year to participate in the competition:

- Sept – Jan** Sign up by completing a [simple online form](#).  
You should receive an email to confirm receipt
- Select student's 2D or 3D artwork to enter (one entry per child).  
There is purposely no set theme for entries, so you can enter the pieces you decide are the best artworks created by your Year 5 or Year 9 students.
- February** [Photograph](#) each student's artwork & complete an [online entry form](#) by February half term. (We send further instructions on the submission process).
- March** We create your schools portfolio webpage with the content you send us.  
[Check](#) your webpage & let us know any amendments e.g. student names spelled correctly.
- April** Help promote the public online vote for the top three shortlisted entries from your school (we send you posters to display in school & locally)
- May** Get your schools' vote winning entry [framed](#) and [deliver](#) it to the exhibition venue. (Details & instructions will be sent out)
- [Invite](#) shortlisted top 3 students and their families to prize giving event & exhibition (we supply an invitation letter & weblinks to share)
- Help promote the exhibition (we provide posters & flyers to distribute)
- June** [Attend the prize giving](#) to enjoy students receiving certificates/prizes, plus the pride of seeing their work on a gallery wall! Great photo opportunity!
- July** [Share](#) the exhibition & prize giving [photographs](#) weblink with your students and their families.

Hopefully, this gives you a clear idea of what you will need to do, apart from getting the children to create imaginative, high quality artwork of course!

If you have any queries, please email [schools@dot-art.com](mailto:schools@dot-art.com) or phone **0345 0176660**.

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